VENDOR APPLICATION

Please submit page 2 of this application by March 31st to events@sfsciencecenter.org or fax (561) 370-7725

ABOUT OUR EVENT
The South Florida Science Center will be hosting its 34th annual Engineer It competition, on April 18, 2020, which will host more than 350 students from Palm Beach County’s elementary, middle and high schools. This event is an amazing opportunity for children who come from various backgrounds to showcase their ingenuity in STEM (Science, Technology, Engineering and Math).

<table>
<thead>
<tr>
<th>WHEN: April 18, 2020</th>
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<tbody>
<tr>
<td>EVENT TIME: 9:00am – 5:00pm</td>
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<tr>
<td>LOCATION: South Florida Science Center and Aquarium</td>
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<td>COST: $40 for a 10’ x 10’ outdoor vendor space. Additional $20 for SFSCA Tent.</td>
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<td>ESTIMATED ATTENDANCE: 1000 visitors</td>
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As a vendor, we will provide the following:

• A table at the event, which offers the opportunity to showcase promotional materials, products, and services. An interactive activity to engage guests is highly recommended.

• Recognition of your company during the event with announcements made to our Science Center visitors as well as mention in post releases and social media.
CONTACT INFORMATION

Business/Organization Name ____________________________________________________________

Contact Name _________________________________ Contact Phone __________________________

Address __________________________________________ City ________________________________ ST __ Zip __________

Web ___________________________ Email ____________________________________________

Activity/Service Provided _______________________________________________________________________________________

BOOTH INFORMATION ($40.00)

Vendors will be provided with one 4 x 6’ table and one chair. Additional fee will incur for SFSCA Tent and they are available on a first-come-first-serve basis. Other accommodations can be made upon your request and availability. Please select what kind of organization you are. Vendor fees are waived for non-profit or government agencies organizations.

☐ For profit  ☐ Non-profit/Government Agency (please confirm 501 3c document)  # of staff at booth_______

Do you require electricity? ☐ Yes  ☐ No  SFSCA Tent: ☐ Yes ($20.00)  ☐ No  ☐ Own Tent

Special accommodations request_________________________________________________________________________________

Total: $___________ Method of Payment: ☐ Check/Money Order (check # __________)  ☐ Visa/Mastercard  ☐ Cash

Credit Card # ____________________________________________ Exp. Date _____________________ CVV________________

GUIDELINES & RULES

1. The South Florida Science Center and Aquarium has the right to deny any vendor a booth space whose exhibit, product or service does not align with the mission of the South Florida Science Center.
2. No lobbying, campaigning or electioneering is allowed within the Science Center grounds during the event!
3. This event is an outside venue, rain or shine. The South Florida Science Center and Aquarium will provide a 6’ table with 2 chairs and tent if needed as part of this agreement. Additional fee for SFSCA Tent.
4. Please come to set up between 9am and 10am on the event day and we prefer your station is ready by 10am and breakdown is no earlier than 3pm unless discussed previously with events department.
5. Your organization has listed the South Florida Science Center and Aquarium as additionally insured on your policy in order to participate.
6. We are a peanut free facility and the distribution of latex balloons, single use plastic straws or stirrers, and Styrofoam are prohibited.

I have read, understand, and agree to follow the Guidelines & Rules for the South Florida Science Center’s vendor space rental as described in the application.

Signed: __________________________ Date: __________________________

Contact Information  
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Contact Name _________________________________ Contact Phone __________________________

Address __________________________________________ City ________________________________ ST __ Zip __________

Web ___________________________ Email ____________________________________________

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Signed: __________________________ Date: __________________________
IN-KIND DONATION

(please submit donation item no later than April 6th)

Name ________________________________________________________________________

Company Name ______________________________________________________________

Address _______________________________________________________________________

City _______________________________________State _____________ Zip ______________

Daytime Phone ______________________________Fax ______________________________

E-Mail ________________________________________________________________________

Authorized By:

Print Name ______________________________________________________________

Signature _______________________________________Date ____________________

ITEM DESCRIPTION

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

Value $ _____________________ Delivery/ Pick Up Date (Circle One) _____________________

Gift Received By (Signature) ______________________________ Date ____________________

Please retain a copy for your files. Thank you for your contribution!

South Florida Science Center and Aquarium, INC. is a 501(c)(3) organization. Tax ID # 59-0915177