VENDOR APPLICATION

EVENT OVERVIEW

On February 22, 2020, the South Florida Science Center and Aquarium will hold its 14th annual Science of Chocolate event. This remarkable event invites guests to explore the Science Center and the sweeter side of science. This much anticipated day features a variety of chocolate facts and history, taste stations, experiments a chocolate fountain and more! Approximately 1,200 adults and children in the community come and visit to satisfy their sweet tooth.

WHEN: February 22nd 2020
TIME: 11:00am-4:00pm / Vendor Set up at 10:00am
LOCATION: South Florida Science Center and Aquarium.
ESTIMATED ATTENDANCE: 1,200 visitors.
COST: $35 for an 8’ x 8’ vendor space. Free for non-commercial vendors/government agencies

The South Florida Science Center and Aquarium will provide the following:

• A table at the event, which offers the opportunity to showcase promotional materials, products, and services.
• Recognition of your organization on the South Florida Science Center’s website.
• Recognition of your company during the event with announcements made to our Science Center visitors as well as inclusion in post highlights of the event.
• Additional exposure of your organization is available through support at one of the sponsorship levels, provided upon request.
CONTACT INFORMATION:

Business/Organization Name: ____________________________________________________________

Address: ____________________________________________________________________________

City, State, Zip: ______________________________________________________________________

Website: ___________________________ Email: _____________________________________________

Contact Name: ______________________ Phone: ___________________________________________

Product/Service Provided: ________________________________________________________________

□ I prefer to be an in-kind donor only (donation section on last page)

BOOTH INFORMATION:

The Science Center provides an 8’ x 8’ vendor space which includes: one 6’ table and two chairs. Your
company’s table cloth is recommended to cover the table. Other accommodations can be made upon your request and availability.

Do you require electricity? □ yes □ no  Table qty____  Chairs qty____

METHOD OF PAYMENT:

□ Check/Money Order (check # ___________)  □ Visa/MasterCard  □ Cash

Payment Amount ______________________

Credit Card # _________________________________________ Exp. Date ________________________
IN-KIND DONATION *(OPTIONAL)*:

The Science Center will be hosting a raffle drawing during the Science of Chocolate. The raffle will provide vendors with an additional opportunity for exposure. If you would like to donate an item to the raffle, please include your gift’s value. The South Florida Science Center and Aquarium is a 501(c)(3) organization with tax ID # 59-0915177. All proceeds will benefit the Science Center’s quality educational and exhibit programming. We thank you for your support!

Description of item(s): ________________________________

Value: ______________________ Restrictions or Limitations: ________________________________

GUIDELINES AND RULES:

1. The South Florida Science Center and Aquarium has the right to deny any vendor a booth space whose exhibit, product or service does not align with the mission of the South Florida Science Center and Aquarium.
2. No lobbying, campaigning or electioneering is allowed within the Science Center grounds during the event.
3. We are a peanut free facility and the distribution of latex balloons, single use plastic straws or stirrers, and Styrofoam are prohibited.
4. All vendors must notify Kristina Holt or Nicole Afanador by Feb. 14th if they are not able to attend SOC. Cancellations are difficult and we are sure that no one intentionally plans to cancel after entering into an agreement for any of our events. However, on our end, the closer we get to the event date, the more time and planning we have invested, and the more difficult it becomes for us to fill your booth space with quality artists, STEAM lovers, or food vendors.

I have read, understand and agree to follow the Guidelines & Rules for the 2020 South Florida Science Center and Aquarium’s Science of Chocolate event as described within the Vendor Application.

Signed: ________________________________ Date: ________________

SEND IN YOUR APPLICATION by **FEBRUARY 7th** TO:
South Florida Science Center and Aquarium
Attn: Special Events
4801 Dreher Trail North
West Palm Beach, Florida 33405
T (561) 370-7740 F (561) 370-7725 E events@sfsciencecenter.org