



FOOD TRUCK APPLICATION

Weekends of Each Month from 11am-3pm

CONTACT INFORMATION

Business/Organization Name _____

Contact Name _____ Contact Phone _____

Address _____ City _____ ST _____ Zip _____

Web _____ Email _____

Menu List _____

VENDOR SPACE INFORMATION

Food truck will be provided special private entrance as well as designated paved space to unload/load and setup. Space provided is located on open, outdoor Science Trail within the secure grounds of the South Florida Science Center and Aquarium, INC. (SFSCA) Recycling & general trash cans along with picnic tables are provided nearby to accommodate guests and food truck. Other accommodations (i.e. additional tables, chairs, ice, etc...) can be made upon request and availability and may incur a small fee.

of staff at booth _____ Electric Required: Yes No SFSCA Tent: Yes (\$20.00) No Own Tent

Special accommodations request _____

DATES OF SERVICE REQUEST

Availability to claim service space and specific date is based on confirmation and approval by SFSCA representative, once paperwork has been submitted. Only one food truck or one savory food & one dessert truck on premises per date. (2 trucks max). SFSCA is accepting up to eight future weekend dates from January 2021 – March 2021 at this time. Additional request form may be sent after last date.

Date #1 _____ Date#2 _____ Date#3 _____ Date#4 _____

date #5 _____ Date#6 _____ date#7 _____ Date#8 _____

Send completed application and necessary documents to:

South Florida Science Center and Aquarium
F (561) 370-7725 E events@sfsciencecenter.org
Attn: Kristina Holt

RULES, REGULATIONS, TERMS and CONDITIONS:

1. **INSURANCE**

Required permits/licenses must be on file prior to the Friday before food service dates. Minimum of \$300,000 general liability insurance and it is the vendor's responsibility to provide all documents and proof of SFSCA as additional insured.

2. **SIGNAGE/PROMOTIONS**

Approved food truck vendor will be mentioned on all SFSCA promotional posts and website for the participating service dates. Approved images, social media pages, or websites by both the food vendor and SFSCA may be used in promotions. Onsite signage is highly recommended and it is the vendor's responsibility to transport and display any signage of their own during the event. Vendors must provide signage or have upon request, all prices for products and services offered. Food products must be full labeled OR have a sign stating "ingredients available upon request" and not limited to any allergy precaution notices.

3. **VENDOR SPACE**

SFSCA Staff reserves the right to assign location and size or footprint of overall designated space, however, vendor may be subject to relocation due to an emergency or hazardous circumstance. Staff will make every effort to keep vendor at their original assigned location. Any vendor may be relocated at the discretion of the SFSCA events staff. Any sampling of items must be done from within the vendor's booth space and must be from the approved items list. **SFSCA strives environmentally aware and eco-friendly. The use and distribution of single-use plastics, latex materials and styrofoam are discouraged.**

4. **FINANCE**

Any payment for additional fees is required with application submission and can be made as follows:

- Made in person at the South Florida Science Center and Aquarium
- Payment by phone with Kristina Holt using credit card (Visa, MasterCard Only)

The South Florida Science Center and Aquarium is open Monday-Friday: 9:00am-5:00pm/ Saturday-Sunday: 10:00am-6:00pm

5. **SET-UP / BREAKDOWN / CLEAN-UP**

SET-UP: begins no earlier than 9:30am and MUST be completed by 10:50am unless noted otherwise prior to service date. No additional vehicles are permitted on the Science Trail beyond 10:00am unless arranged by SFSCA staff.

BREAKDOWN: starts at 3:00pm and vendor must be broken down or off premises by 6:00pm unless advanced arrangements have been made with SFSCA events staff or vendor sells out prior to closing service shift.

CLEAN-UP: Every item vendor brings in must leave with them.

6. **DISPLAY AND PRESENTATION**

The South Florida Science Center and Aquarium has the right to control the "VISUAL IMPACT" and overall presentation at its discretion. All health regulation codes are to be adhered to for food storage, display, handling, and serving (gloves in food handling, hats and hand washing supplies, food covered, and food products off the ground etc.). Permit & licensing should be visible to all.

7. **CANCELLATION/REFUND POLICY**

In most cases the South Florida Science Center will not cancel service. Exceptions to the rule may include weather related or extreme acts of nature, forced shutdown by government, etc. Safety is the Science Center's utmost concern.

Vendor must notify SFSCA by the prior Friday if they are not able to attend that Saturday or Sunday's food service committed date. Likewise, SFSCA must notify vendor if for some reason the Science Center will be closed or not accepting food service for the agreed upon dates.

8. **ELECTRICAL REQUIREMENTS**

All equipment/appliances/ and electrical requirements must be listed on the application forms. Any additions to this list after submission will require the SFSCA's approval. If multiple electrical outlets are required we recommend you supply your own power strip. Note: Power outages on the site are typically beyond SFSCA's control.

AGREEMENT

1. I have read and understand the term and conditions described in the application/contract. I have also reviewed each of the South Florida Science Center and Aquarium’s rules and regulations and agree to abide by said rules and regulations. Further, I understand that any violations of these rules or hazards will cause immediate revocation of entry.
2. I acknowledge full responsibility for all my activities and actions at the South Florida Science Center and Aquarium for those employed or assisting me and I agree to defend, hold harmless and indemnify the South Florida Science Center and Aquarium from any liability, cost damage or expense which arise from my, my employee's or my agent's involvement and operation in use of the vendor space. I will always act professionally with customers, SFSCA management/staff and fellow vendors. Failure to do so can result in being banned from any participation at the SFSCA.
3. I acknowledge that I will not be an approved vendor until the SFSCA has received all permits, licenses, and fees, as scheduled and outlined.
4. I accept responsibility for payment of all miscellaneous items as part of this license. Terms are acceptable. NO REIMBURSEMENT will be made for fees paid if I decide to no longer participate or do not meet the credentials for participating. Attendee-pay is the preferred service requested by SFSCA and cannot guarantee a certain amount of sales by its attendees. SFSCA will provide estimated range of potential sales and do its best to aim for at least minimum sales set by vendor.
5. The SFSCA may accept or reject any applications, may select one or more vendors for a specific selection, may cancel the selection and any such action or other action taken by the SFSCA in response to applications submitted or in making a selection or failure or refusal to make any selection shall be without any liability on the part of the SFSCA.
6. I hereby agree to comply with these rules and all federal, state and local regulations that may apply.

Applicant’s Signature: _____ Date: _____

Full Name(Please print): _____

